

NURTURE SECTION

This is a fillable PDF. Please fill in appropriate fields and submit Voucher electronically, and be sure to include any Supporting Documentation.

X one of the boxes below for the account to be charged – one form for each account.

Operating Budget Fund

Section Expense

NYYM Resource Library

Committees

- Aging Concerns
- Junior Yearly Meeting
 - Planning
 - Summer Sessions
 - Fall/Spring Sessions
- FWCC
- Young Adult Concerns
- Young Friends in Residence
- Youth Committee

YM Representative's Expense

- FGC Central Committee
- FUM Board Reps
- FUM Triennial Sessions
- FWCC Section Meetings
- FWCC World Gathering
- FWCC Regional Hosting

Requested by:

Name: _____

Date: _____

YES, I attached expense report, minute, bill

Payable to/Mail to: (print or type)

Full name of Organization [person only if expense]

Name _____

Address _____

City/State/Zip _____

Approved by: (Name & date)

Travel Expenses [registration, transportation, lodging, meals]

Must get prior written approval from account's Clerk
From **attached** Travel Expense form:

Location _____ Dates _____

Reason _____

Requested Reimbursement \$ _____

Administrative Expenses (bill)

- Copying/Printing _____
- Mailing _____
- Phone/Electronic Communications _____
- Publications Layout _____
- Supplies _____
- Other Administrative Expenses _____

Total Administrative Expenses \$ _____

Program Expenses (bill or minute)

- Facilities/Rental Fees _____
- Food/Beverages _____
- Materials (e.g. books, calendars) _____
- Speaker/Facilitator _____
- Other Program Expenses _____

Total Program Expenses \$ _____

Contributions (minute)

- Donations -- outside Organizations _____
- Individual Witness _____
- Scholarships and Stipends _____
- Other Contributions _____

Total Contributions \$ _____

Payment Request \$ _____

To make a contribution for all or part please write a check to NYYM RSF, so an acknowledgment can be made.

For Accounting Use Only: